

JOINT STAFF CONSULTATIVE COMMITTEE

26 JUNE 2013

***PART 1 - PUBLIC DOCUMENT**

AGENDA ITEM No.

5

STAFF CONSULTATION FORUM

The Minutes for the meetings of the Staff Consultation Forum held on 3 April and 1 May and the Draft Minutes of 5 June are set out below.

Staff Consultation Forum

3 April 2013

Committee Room 1

Minutes

Present: Christina Corr (Chair), John Robinson, Kerry Shorrocks, Nigel Schofield, Claire Morgan, Sue Graves, Dee Levett, Bev Graham (Minutes)

Apologies: Chris Carter, David Carr

Circulation: SCF Representatives,

Actions

1. Apologies

Apologies were received from David Carr and Chris Carter

2. Matters Arising from Previous Meeting 6th February 2013

- **Green Issues/Ideas**

JR has not had chance to speak to the Service Area to ensure updates are provided on a quarterly basis regarding income regeneration from recycling but will do so. **JR**

3. Green Issues/Ideas

- **Recycling Update**

JR gave a verbal update on the new waste and recycling changes for the district. JR circulated a sheet with a diagram explaining the changes. JR explained what the changes are and why these changes are happening. The main changes are that a new smaller purple bin will replace the old grey bin for general non recyclable rubbish. The old grey bin will then be used for dry mixed recycling of plastics, cartons, glass and cardboard. The black box will no longer be used but people can retain it for extra recycling. Corn starch bags will be provided for food waste to go into the brown bin. The brown bin will no longer take cardboard. Plastic and glass recycling banks will be removed since all this can be recycled into the grey bin. This new system will start to roll out in June and take 8 to 10 weeks.

- **Report on Climate Change**

NS commented on the Report on Climate Change. He said it was good that £45 had been raised for the Chairman's charity at the book swap event in March. NS also asked if it would be possible for the 70 suggestions on "How can we make council activities including District Council Offices more energy efficient?" to be shared.

4. NHDC Update

JR gave an update on the Pay Policy Statement, which had been reviewed by Cabinet and will go to Council on 11th April. There was new supplementary Guidance published in February. The Guidance can be found at

<https://www.gov.uk/government/publications/openness-and-accountability-in-local-pay-supplementary-guidance>

JR also gave an update on the proposals for a new Single Tier State Pension which would cost employees and employers more in national insurance contributions. KS also reminded SCF that the Local Government Pension Scheme changes would come into effect in 2014. KS said she would circulate to SCF a paper which summarised a number of changes. **KS**

JR also advised the appraisal cycle starts in April and advised information is available on the intranet. KS informed SCF the target date for appraisals to be returned written up and signed is the end of July.

5. Employee Queries

CC asked if it is possible to check on Trent how much NHDC is saving by people not claiming their internet charges. KS advised that the current policy had been agreed through the office accommodation project. It would also be very difficult to work out since most people will have broadband for personal use anyway. The fact that broadband is often tied up with a package of satellite/cable TV and land/mobile phone also makes it difficult to assess how much is personal use and how much is business use for home-working.

6. Any Other Business

KS advised that an equal pay audit had been completed and they had put together a full report plus a summary report and shared this with the Trade Union.. She was pleased that the survey had not revealed any significant concerns. KS explained what the audit involved and advised **KS** she will circulate the summary report to SCF after the meeting.

Chair for next meeting:

Chris Carter (if available if not Christina Corr)
1st May 2013 Venue to be advised.

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